


TO: James L. App, City Manager
FROM: Ronald Whisenand, Community Development Director 
SUBJECT: Special City Council/Planning Commission Meetings – Uptown/Town Centre Specific Plan
DATE: March 18, 2008

Needs: Consider scheduling two joint study sessions with the Planning Commission on the Uptown/Town Centre Specific Plan.

Facts:

1. The City is pursuing as one of our top work priorities, a Specific Plan for the historic west side of Paso Robles. One of the key steps in developing the Specific Plan is a community design charrette. The Charrette is scheduled for the week of May 12th.
2. The Specific Plan Team has identified the need for a workshop with the Council and Planning Commission to “jumpstart” the charrette process (Pre-Charrette Workshop). A Post-Charrette follow-up has also been planned prior to Moule and Polyzoides drafting the actual Specific Plan.

Analysis &

Conclusion: Two joint study sessions are needed. Logical dates for these workshop sessions include the night of May 6th (regular City Council meeting night) for the Pre-Charrette Workshop and May 27th (regular Planning Commission meeting night) for the Post-Charrette Follow-up. The meetings would both begin at 7:30 PM and would contain no other business matters.

Other upcoming important Specific Plan dates include:

- Uptown Discovery Workshop – April 10th from 6-8 PM in the Georgia Brown School cafeteria
- Town Centre Discovery Workshop – April 11th from 6-9 PM at the Paso Robles Inn Ballroom
- Combined Uptown/Town Centre Discovery Workshop – April 17th from 6-9 PM at the Paso Robles Event Center

Policy

Reference: Council Policy and Procedures, Chapter 5, Section 5.2.3

Options:

- a. Set May 6, 2008 and May 27, 2008 as noticed joint meetings of the Planning Commission and City Council for discussion of the Uptown and Town Centre Specific Plan and add the upcoming discovery workshops to the Council’s adjourned meeting schedules.
- b. Amend, modify or reject the foregoing option.